

**FORM – A**

**FORMAT OF APPLICATION**

[See Para 2A of Appendix A]

Self attested  
passport size  
photograph

APPLICATION FOR THE POST OF : \_\_\_\_\_

1. Name of the Candidate (in block letter) :
2. Father's / Husband's Name :
3. Sex (*Male / Female*) :
4. Marital Status (*Married / Unmarried*) :
5. Permanent Address :
  
6. Present Address :
  
7. Date of Birth :  
(Age as on 18.07.2024): .....Years.....Months.....Days
8. Educational Qualification (Attach attested copies of Certificates )

Name of the Examination Passed	Name of the Board / University	Year of Passing	Total Marks of the Board/University	Marks secured in the Board/University	Grade/Division	% of Marks secured out of Total Mark
1	2	3	4	5	6	7
H.S.C						
+2 Arts / Commerce/Science						
+3 Arts / Commerce/Science or equivalent						
Diploma in Computer Science						

9. Category : (SC / ST / SEBC / GEN /Sports Person / Ex-Serviceman):  
(Strike out which is not applicable and attach the supporting documents issued by the competent authority)
10. Whether Physically /Orthopedically Handicapped  
(If Yes, attach supporting medical certificate issued by the competent medical Authority/Board)
11. Religion :
12. Nationality :
13. Employment Exchange Registration No.
14. Attach, Two Character Certificates issued by two Gazetted Officer / Medical Practitioner / Sarpanch, etc. (mention name, designation of the officers):

**DECLARATION**

I do hereby solemnly affirm and state that I am aware about the provisions of Odisha District and Civil Courts Judicial Staff Services (Method of Recruitment and Conditions of Service) Rules, 2008 and Amendment made thereto and the statements made above are true and correct to the best of my knowledge and belief and based on record.

Place :

Date :

**Signature of the Candidate**

**List of Enclosures:** (Mention it in chronological manner):

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

**Full Signature of the Candidates**

**Date:**

**ANNEXURE – I**

**SELF – DECLARATION FOR AUTHENTICATION OF CERTIFICATE**

I,..... Son/daughter/wife of  
Shri / Smt..... Age.....years,  
resident  
.....District.....State.....do hereby  
declare that the information given above and the documents enclosed herewith  
containing self-certification is / are genuine and authentic. If any information /  
document is found false / forged / tampered, I shall be personally held responsible for  
any criminal action under Section 406/419/420/466/468/471 IPC or any other penal  
provisions of law and the authentication of the certificate will be treated as cancelled  
and intimated to all concerned. Also all the benefits availed by me shall be summarily  
withdrawn.

Permanent Address:

Full Signature of the Application:

Date:

Place:

Mobile No:

e-Mail ID:

Present Address: